

Agenda

- Skill Enhancement / Certificate Courses
- NAAE Peer team Visit
- Filing of documents

Pr Dr Magie Job

Pr Dr Mero K. Chaurathal

Magie
Chaurathal

Dr Julie P. Lopez - Julie

Dr Dolie Donnic

Dr Lilly Mathew

Dr Geeta T

Dr Dhanya K. C

Smt Binky Chacko

Smt Jency James

Smt Anil Mary Kollath

Dr Sneha A. C

Dr Jolly Vaaghare U.

Julie
Donnic
Mathew
T
K. C
Binky
James
Anil
Sneha
U.

WAE met on online mode through
google meet on 1-6-2021 at 4pm

- Departments can conduct Skill Enhancement Programmes for students of the department. Multidisciplinary programmes are difficult to conduct due to the Pandemic.

Approved the Courses.

An Introduction to Chemical drawing, Basics of Advanced Office Automation, Clay 'craft and Surface Documentation, Communication Skills in English, Media & Information Literacy, Business Communication Skills, Supply Chain

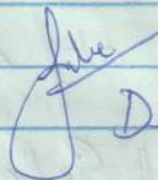
Management, Mentore for Personally Development
 A Window to life Skills, Introduction to
 Soft Skills, English for Academic Competency
 Indivise Designing, Art of Conversation English

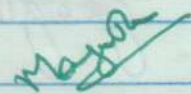
Evaluated the SSR, DVV & SSR.
 - Gear up for the peer team visit

Criteria & charges to verify and
 validate the filing.

IOAC to conduct student interaction
~~at~~ is offline mode when College
 reopens.

Special counselling sessions may be
 arranged for differently abled.


 Dr. Julie P. Lazar



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Agenda

- Dates for Peer Team Visits
- Student feedback on online classes
- Approval of Skill + Certificate Courses

Sr Dr Marie Jose

Sr Dr Reena K. Channokkue

Dr Julie P. Liza - Julu

Dr Delia Dominic del

Dr Betty Mathas by

Dr Aucke T A

Dr Dhenya K.C D

Smt Betty Checko Betty

Smt Jersey James Jam

Smt Ann Mary Kellioth A

Sr Beetha F.L Beetha

Sr Polly Vaeghere V. P

ISAC Meet on 30-6-2021 through online mode.

- Suggest 3 dates for Peer Team Visit as instructed by NAAC.

* 26/08/2021 - 27/08/2021

* 17/09/2021 - 18/09/2021

* 05/10/2021 - 06/10/2021

- Collect feedback from students on online classes and suggest take corrective steps.

- Skill Enhancement and certificate courses

Safety and Fitness in Sports + Games
 Entrepreneurial Zoology

Musculology

Bioinformatics

Food & Nutrition

Banking and Finance

Indian Stock Market

Chemistry in Action

Basic Counselling Skills

Research Documentation through Latex

Phyto-pharmacognosy

Introduction to Node JS

Adolescent Psychology

Business Correspondence & Business

Horizon - Competitive Exam Coaching

Approved. the above.

Julie

Dr Julie P. Lopez.

Principal

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Agenda

- Verification of documents with respect to promotion
- Filing evaluation

Dr. Dr. Magi Jora ^{Magi}

Dr. Sr. Meera K. Chelunthai ~~Chelunthai~~

Dr. Julie P. Lopez - Julia

Dr. Delia Dominic ~~Delia~~

Dr. Betty Mathas ~~by~~

Dr. Clethe T. ~~C~~

Dr. Dhanya K. C. ~~Dhanya~~

Smt. Betsy Cheeko ~~Betsy~~

Smt. Jency James ~~Jency~~

Smt. Ana May Kelluth ~~Ana~~

Dr. Preetha M. ~~Preetha~~

Dr. Polly Vaighere U. ~~Polly~~

ICAE met on 4-7-21 through online mode at 4pm and took the following decisions.

- Evaluated the API scores of faculty for promotion from stage II to III. The faculty ~~best~~ scores were evaluated and
- verified

- Dr Delia Domenico
- Dr Lily Mathew ~~ly~~
- Dr Julie P. Lopez - ~~file~~
- Dr Manju Sebastian
- Dr Geetha T
- Dr Budha Ana Philip.
- Ms Jiji Praveen E ~~ms~~
- Ms Merri K.M ~~ms~~
- Ms Shiny V.K
- Ms Joseph K.P. ~~ms~~
- Dr Binu K.

The screening committee will be held on various days on the convenience of the subject experts.

Evaluated the progress of filing for Peer Team Visit

~~file~~
Dr Julie P. Lopez

~~Maya~~
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Finalisation of Committees for Peer Team Visit

- Presentation by Department

- Sr De Marie Jon *Magson*
- Sr Dr Meera K Cheruvethu *Cheruvethu*
- Dr Julie P. Lopez *Julie*
- Dr Delia Domenee *Delia*
- Dr Lilly Metters *Lilly*
- Dr Cecilia T *Cecilia*
- Dr Dheanya B.C *Dheanya*
- Smt Betsy Checko *Betsy*
- Smt Tracy Jones *Tracy*
- Smt Anu Mary Kelleeth *Anu*
- Sr Preethe P. L *Preethe*
- Sr Jolly Vaighere U *Jolly*
- Smt Jiji Brenas E *Jiji*

The LOAE Committee met on 2-9-2021 in the LOAE Room and took the following decisions.

- Finalised the Committees for Peer Team Visit and assigned the responsibilities.
- Department-wise presentation of all the activities. Two departments to present

The reports each day through online mode (Google meet)

Presentation of Clubs, Cells & Forums also to be held.

Regular activities of IQAC. In Dr Rani George Endowment Lecture, Spectrum, Igute Competition can be conducted once classes begin. If possible the activities can be conducted offline so that student get better opportunities.

Included the Plehains Jubilee Vision activities and provided suggestions.

File

Dr Julie P. Lezel

Major

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Agenda

- Presentation of IOAC Powerpoint.
- Evaluation of Teaching - learning process and online teaching
- Career Guidance programmes.

Sr Dr Megie Jose

Sr Dr Meera K. Chevarothal

Dr Julie P. Lopez

Dr Delie Domercq

Dr Lilly Mathew

Dr Leethe T

Dr Dhanya K-C

Smt Betsy Cherko

Smt Jerry James

Smt Ana Maeg Kalleth

Sr Peetha P.L

Sr Jolly Varghese V

Megie

Meera

Julie

Delie

Lilly Mathew

L

Dhanya

Betsy

Jerry

Ana

Peetha

Jolly

IOAC met on 22-9-2021, 3:30pm in the Conference Room.

- Coordinator presented the powerpoint to be presented before peer review
- Evaluated the teaching - learning process collected by faculty through informal feedback
- Career guidance activities should be enhanced

Megie

Agenda

- Completion of filing by departments.
- Feedback from students, parents, alumnae, and employer.
- Groups for interaction with Peer team:
 - Alumnae + Parents.
- Committee to submit minutes of meeting

Sr Dr Magie Jose

Sr Dr Meera K. Cheruvathal

Dr Julie P. Lopez

Dr Delia Dominic

Dr Lety Mathew

Dr Lethe T.

Dr Dheeya K.C.

Smt Betsy Chacko

Smt Daisy James

Smt Ann Mary Kelleeth

Sr Lethe P. U.

Sr Jolly Vaighere U

Dr Budin Ann Philip

Dr Parvathy K.S.

Smt Tripi Frances E.

Dr Rekha K.

Dr Ana P. A.

Dr Sante Frances

Magie

Meera

Julie

Delia

Lety

Lethe

Dheeya

Betsy

Daisy

Ann

Lethe

Jolly

Budin

Parvathy

Tripi

Rekha

Ana

Sante

Dr Meera C.R.	Dr
Smt Ruchi Mehta.	Ruchi
Smt Sivakami K.L.	Smt
Smt Barusree K.V.	Barusree
Smt Deepthe T.S.	Deepthe
Smt Anu D Alleppelt	Anu
Dr Deepa Murekhi	Dr
Dr Shipsey Augustine	Shipsey
Dr Aisha Elizabeth	Aisha
Dr Mayflower K.A.	Dr
Dr Athul Sundeep.	Athul
Smt Rakhi Chadea	Smt
Dr Divya V.V.	Divya

- IQAC Core Committee of HODs should meet together on 26-11-2021 at 3pm and take the following decisions

- All the files with all documentation proof of criterion and department should be submitted to IQAC for evaluation before 5-12-2021.

- Feedback from student, parents, alumni and employees should be taken

Student and parent feedback should be taken in months of January and February.

Feedback from faculty, in March
Alumnae and Employer feedback
should be forwarded.

Collect details of Alumnae and
parents for interaction during Pectem
visit. The number to be restricted
below 100 in view of current
regulation of Covid 19 Pandemic. Dr
Dhanya K-C will be charge of Alumnae
and Dr Deepa Muraleen will charge of
Parents.

Dr Bredhu Ann Philip is in charge
of student interaction.

All Committees should submit
the minutes of meeting to IQAC
befor 10-12-2021

Classes will be conducted regularly
during the visit considering the
Covid 19 Protocol ~~and~~ though the
visit is during the holidays.

[Signature]
IQAC Coordinator

Agade

Forwarding of letters to University for faculty promotion

Evaluation of activities of NAAE Peer Team Visit

- Se Dr Magie Jose Magie
- Sr Dr Hanna K. Cheruvathal Hanna
- Dr Julie P. Lopez Julie
- Dr Dolie Domenic Dolie
- Dr Betty Mathew Betty
- Dr Coethe T. T. Coethe
- Dr Dhanya K C Dhanya
- Smt Betsy Chalho Betsy
- Smt Jency James Jency

IQAC Committee met on 2-12-21 in the IQAC Room and discussed on the following

- 1. Verified the faculty details of the faculty due for promotion and forwarded to the University. The faculty includes Dr Mayflower K.A, (Hindi), Dr Bruce Joseph (Chemistry), Dr Deepa A. Marichan (Biochemistry), Dr Meena C.R (Microbiology), Dr Dhanya K.C (Microbiology), Dr Meek Meena (Microbiology), Sr Holly Vaighere U.

(UAC Librarian), Dr Aisha Elizabeth Varghese
(Mdeyolem) Vandana A.B (Austrey), Rakhi
Chandrew (Statistics)

Evaluated the completion of filing for NAAC.
Mock presentation and dissemination meets to
organised

- Committee meeting of various committees for
NAAC Peer Team visit to be conducted and
action initiated.

[Signature]
IGAC Coordinator

[Signature]
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Agenda

NAAAC Re-audit Review
 Uploading of AACAR
 Appointment of IQAC Coordinator and
 Joint Coordinators.

SR. Dr. Magie Jose ~~Magie~~

SR. Dr. Melna K Cheruvathur ~~Melna~~

Dr. Julie Plazar ~~Julie~~

Dr. Dalei Domenu A ~~Dalei~~

Dr. Lily Mathew ~~Lily~~

Dr. Ceeha T ~~Ceeha~~

Dr. Meera C.R ~~Meera~~

Dr. Dhanya K C ~~Dhanya~~

Smt. Betsy Chalke ~~Betsy~~

Smt. Jency James ~~Jency~~

IQAC Committee met on 7/1/22 in the
 Conference room and discussed on the following

The Committee reviewed the NAAAC Reaccreditation
 process and the peer team Visit - Discussion
 upon the suggestions for improvement were
 held.

New Coordinators were appointed for IQAC

Dr. Dalei Domenu was appointed as IQAC
 Coordinator. Dr. Meera C.R and Dr. Lily


Mathew were appointed as Joint Coordinators.

Dr. Julie Plazar was relieved from duty of
 IQAC Auditor to support as NAAAC Advisor for Institution

Evaluated the documents for uploading of AQAR 20-21.

Discussion on further data collection for criterias and proof collection was discussed.

~~Ident~~
IOAC Corderator


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Agenda

Consolidation of AQAR Data

Feed back

Evaluation of Platinum Jubilee Project Implementation

Br. Dr. Magie Jose

Br. Dr. Meena K cheruvathur

Dr. Julie P Lazar

Dr. Dalie Dominic. A

Dr. Litty Mathew

Dr. Cree tha T

Dr. Meera C.R

Dr. Dhanya KC

Smt. Betsy Chacko

Smt. Jersey James

Magie

Julie

Litty Mathew

T Cree

Meera

Dhanya

Betsy

Jersey

The IQAC committee met on 29/3/22 in the conference room and discussed on the following.

The committee discussed the process of data collection of AQAR. As the proofs also need to be collected teachers were given incharge for each Criteria Proof collection.

The conduct of Sr. Dr. Rani George Endowment Seminar, Spectrum and Ignite was evaluated.

Student participation in paper presentation was discussed.

Discussions on feed back collected was held consolidated feedback to be forwarded to IQAC.

The implementation of Platinum Jubilee project was discussed. The Panch yojana undertaken was a great success.

Promotion of Research was discussed.

~~Dr. Dalie~~

Dr. Dalie Dominica

~~Magna~~

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