

Agenda

Presentation of Action Plan & Discussion

Sr Dr Magic Jose

Sr Dr Meera K Cheluvathal

Dr Julie P Lopez

Dr Dchie Dominic

Dr Regi Raphael

Dr Parvathy K

Ms Jiji Francis E

Dr Geetha T.

Ms Betsy Clecko

Dr Josephine Joseph

Dr Meera C.R

Ms Sanytha K.L

Ms Tina Joey

Ms Anne Mary Kallitha

Ms Tracy Francis

Ms Sheytha T.S.

Ms Rashmi P. Ravi

ISAC meeting with HODs was held on 7-6-18 and discussed on the following

Action plan of all depts were presented & discussion on conduct was done.

Monthly report of all activities should be submitted to ISAC before 5th of next month.

Agende

- Action Plan of IQAC.
- Review of academic audit.
- Website Upgradation
- Orientation on College to new enrolled students
- Session on cyber crime to parents.
- Conducting Mexican Monsoon Fest.
- Orientation of Clubs + Forums, Skill Enhancement.
- AQAR 17-18

- Sr Dr Magie Jose M. J.
- Dr Maria K. Cheruvathur ~~Thomas~~
- Dr Julie P. Lopez ~~J.P.~~
- Dr Dolie Dominic ~~D.D.~~
- Dr Josepheni Joseph ~~J.J.~~
- Dr Regi Raphael ~~R.R.~~
- Dr Lilly Mathew Ibrahim ~~L.M.I.~~
- Dr T. Leetha ~~T.L.~~
- Ms Betsy Checko ~~B.C.~~
- Ms Jersey Jones ~~J.J.~~
- Dr Dhenya K.C. ~~D.K.C.~~
- Ms Divya Mary George ~~D.M.G.~~
- Lt Anu D Alappelt ~~A.D.A.~~
- Sr Jolly Varghese V ~~J.V.V.~~
- Sr Preetha P. ~~P.P.~~
- Ms Jiji Envarius E ~~J.E.E.~~

- IQAC met on 7-6-18, after the HOD
- meeting with IQAC, presentation of action
 - Action plan of IQAC should be designed according to various criteria. Criteria should submit reports by 10 July 2018.
 - Reviewed academic audit report and provided suggestions to departments by considering the action plan for the year.
 - Orientation to be given to newly enrolled students and their parents on college and student support initiatives: Orientation on cybercrime, effective parenting, counselling may be given to parents.
 - Orientation on Clubs, Fairs and Skill Enhancement Programmes for students.
 - Website Committee to review extend of website updation.
 - First draft of AQAR 17-18 should be submitted to IQAC by Criterion incharges before 30 Jul.
 - Monsoon Fest will be conducted on 4 Aug. Mable Meher will be the coordinator.

Agenda

Evaluation of VA Results

Entry level test for VA

Circulate Aptitude Test for P.G.

Poppers Day

NWS, SSP Programmes

Maun Monsoon Fest

Sr Dr Megie Jose

Meggie

Sr Dr Mame K. Charuvethal

Mama

Dr Julie P. Lopez

Julie

Dr Dolie Dominic

Dr Josephine Joseph

Dr Regi Raphael

Dr Lilly Mathew

Lilly Mathew

Dr T. Geetha

Geetha

Ms Betsy Chacko

Betsy

Ms Jenny James

Ms Diane Mary George

Diane

Dr Dhenya K.C

Dhenya

Mr Anand D. Alappatt

Anand

Sr Jolly Vaughan

Jolly

Sr Preetha P.L

Preetha

Ms Jiji Frances E

Jiji

ISAC meeting was held on 2-7-18 and following were discussed

Evaluated the VA Programme Results. Departments with higher results were congratulated. Others were asked to review their teaching-learning strategies. SAP, BWS activities need to be reviewed to get maximum benefits to academic community.

Entry level test for VA to be conducted on 4th. Results to be forwarded to ISAC before 6th October. General section papers will be awarded certificates by ISAC.

Graduate Aptitude Test (GAT) should be conducted for PG students by respective core departments.

Poppus Day will be held on 9th Aug 2018. Dr V.V George Kelly, Controller of Examinations, University of Colombo will be the chief guest.

Dr Bincy Joseph and Dr Regi Rophad were appointed coordinators of BWS and SSP programmes. Colleg committee will be formed for evaluation.

Ms Menasy Jayasmya and Ms Shilpa Francis are coordinators of BSL with Scholar and Scholar ~~Support~~ ^{Assistance} programmes.

An interaction with all stakeholders should be held for effective conduct of Monsoon Test.

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Agenda

Evolution of API Scores of Sr Dr Magie Jose

Verification of API Scores of Dr Meera C.R.,
Dr Dhanraj K.C and Dr. Mehel Mellin

Change in coordination WWS.

Sr Dr Magie Jose

Sr Dr Meera K. Chavvathu

Dr Julie P. Lopez - file

Dr Dolie Dominic - ~~file~~

Dr Josephine Joseph #

Dr Regi Raphael B

Dr Lotty Mathew Lotty Mathew

Ms Baby Chacko Baby

Dr Dhanraj K.C. Dhanraj

Committee met on 1-8-18 and evaluated
the API scores of Sr Dr Magie Jose to be submitted
to Voc for approval for post of Principal w.e.f.
1-6-2017.

Verified the API Scores of Dr Meera, Dr Dhanraj
and Dr Mehel, Asst Prof I to II.

Sr Dr Britto Rose is selected as coordinator w.e.f.
in place of Dr Baby.

file 11.11.18

Agenda

- Evaluation of Monsoon Fest.
- PTA Meeting
- Faculty promotion
- e- content development
- Evaluation of skill enhancement programmes.
- Support differently abled.
- Mentoring
- Peer Teaching
- Massin Student Corps (MSC)

- Se Dr Magic Jose
- Se Dr Meera K Cheruvathal Meera
- Dr Julie P Lopez Julie
- Dr Dolie Domenee Dolie
- Dr Josepheni Joseph Josepheni
- Dr Regi Rapkeel Regi
- Dr Lilly Mathew Inamper Lilly Mathew
- Dr T. Geetha Geetha
- Ms Betsy Clecko
- Ms Jolly Jones Jolly
- Ms Dida Mary George Dida
- Dr Dhanya K C Dhanya
- Lt Anil D. Aleppott Anil
- Se Jolly Vaughan U Jolly
- St Pratheepa C Pratheepa
- Ms Jiji Francis E Jiji

IQAC met on 31-8-2018 and discussed
- on the following

- Monsoon Fest was conducted in an excellent manner. The total fund raised is Rs 83798/-

PTA Meeting should be held elsewhere by Departments. Cordial relation between teachers and parents.

Faculty due for promotion on basis of API scores due to inform IQAC at the earliest.

Training session / e-content development to be enhanced among teachers. Dept of Vocational Studies should assist faculty in preparation of e-content. E-content should be uploaded in D space of the college.

Skill Enhancement programmes should be evaluated.

ADA to arrange interactive and counselling sessions to differently abled. Support of parents may be solicited if necessary. Peer teaching encouraged.

to enabled differently abled to improve.

E-content development by students may be encouraged atleast by advanced learners. Cases may be recorded and put for use for slow learners.

HODs may ensure the mentoring is done effectively.

Marian student Corps, (MSC) will be constituted. Two students from each class will be selected as volunteers. They will function closely with College Students Union. Training in Personality Development, leadership will be given to students.

Congratulated the efforts of staff and students in service of flood affected areas & victims.

Dr. Julie P. Rozca

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THRISSUR - 20.

Agenda.

API verification for faculty promotion.

Dr Dr Megie Jose

Dr Dr Mbeano K. Chavethu

Dr Julie P. Loza

Dr Dolie Domence

Dr Letty Mathew

Dr Joseph Joseph

Ms Betsy Clecko

Dr Reg Raphael

Minutes

QAC met on 3-9-18 and approved the API for faculty promotion Asst Prof/D to ~~of~~ Dr Dolie Domence, Dr Cusko Elizabeth, Dr Deepa G. Murali, Dr Julie P. Loza, Dr Letty Mathew, Dr Meylonel K A, Dr Bina Anna Philip, Dr Bina K A Anna D Alappall, Ms Rejia Kurekole, Ms Thressiamane N J

Dr Julie P. Loza

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Agenda

- 1. IGAAC - Student interaction
- 2. Revision of Mission of the College.
- 3. Forwarding Faculty promotional details to the University.
- 4. Orientation to non-teaching staff.
- 5. Programmes to promote gender equity, inclusivity.

- Sr Dr Magie Jose Magie
- Sr Dr Meena K. Cheruvathal ~~Meena~~
- Dr Julie P. Lopez ~~Julie~~
- Dr Dolie Domencic ~~Dolie~~
- Dr Josephine Joseph ~~Josephine~~
- Dr Regi Raphael ~~Regi~~
- Dr Lilly Mathew ~~Lilly Mathew~~
- Dr T.V. Cheethe ~~T.V. Cheethe~~
- Ms Betsy Checko
- Ms Jenny James ~~Jenny~~
- Dr Dhanya K C ~~Dhanya~~
- Ms Diane Mary George ~~Diane~~
- Lt Anu D. Alappett ~~Anu~~
- Ms Jiji Francis ~~Jiji~~
- Sr Jolly Vaeghore U ~~Jolly~~
- Sr Preetha P.V. ~~Preetha~~

IGAAC met on 26-9-18 and discussed on the following.

Student interaction year wise should be done. Concerns and suggestions of students should be looked into.

Mission of the College revised, (suggestions put forward). Adopt to the modern circumstances. The final mission is to be approved in College Council.

Completed the particulars of faculty promotion and the details duly verified will be forwarded to the University.

Orientation on computer skills, personal development, coaching for office administration exams etc. to be provided to the ministerial staff.

A session on Ethics in teaching by Col H Padmanabhan, Commanding Officer, NCC 7 Kerala girls battalion.

Interactive sessions to be organised by departments. Hands on sessions to be given to enhance skills in employability.

Review the skill enhancement programmes.

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Faculty to ~~also~~ submit research proposals, publish papers and articles in journals.

Conduct programmes for gender equity, environment sustainability, national integrity and inclusivity

Julie

Dr. Julie P. Lopez

Maya

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Agenda

Research orientation among students (VCI+PC)
 Sr Dr Ravi George Endowment Lecture
 Graduation Ceremony
 Certificate Courses
 Uploading of AQAR 2017-18

Sr Dr Meggi Jose

Sr Dr Meeho K. Cheruvethur

Dr Julie P. Lopez

Dr Ddie Dominic

Dr Josephine Joseph

Dr Ragi Raphael

Dr Lilly Mathew Thomas

Dr T. Creette

Ms Betsy Clecko

Ms Jenny Jones

Dr Dhanya K.C

Ms Deena Mary George

Lt Anu D. Alappett

Sr Jolly Varghese U

Ms Jyoti Francis E

Dr Preetha P.L

IQAC met on 5-12-18 and discussed on the following.

1. Evaluated the student and parent

feedback on curricula and provided suggestions

Competitions/Programmes may be conducted by Depts to enhance research interests. Faculty should mentor students to participate in paper and poster presentations.

Dr. Roni George Endowment Lecture will be held in February, when PA sem exams are over. The topic is Women Empowerment - Myth or Reality. Prof. Dr. Holy Kuruvilla, Prof, Dept. of Women Studies, University of Calicut will be the resource person. Ms. Josephine K.P., Dept. of History will be the ~~resource~~ ^{coordinator}. Sub committee will discuss further time schedule and programme details.

Graduation Ceremony of PA + VA Batch will be held in 1st week of January as certificates are being received from University.

Departments to conduct certificate course for PA + Final Sem VA students to enhance their research interests or subject based skills for employability.

Evaluated the AQAR 2017-18, the AQAR will be uploaded in a few days time.

Dr. Julie P. Lopez

Agenda

- International Seminar, in collaboration with NCAR
- Alumnae - as a resource.
- Research oriented talks by P.A. Departments.
- Date of Spectum & Ignite.

Fr. Dr. Magie Jose ~~Magie~~

Fr. Dr. Meera K. Cheruvathur ~~Meera~~

Dr. Julie P. Leza ~~Julie~~

Dr. Dolis Domacé ~~Dolis~~

Dr. Joseph Joseph ~~Joseph~~

Dr. Lily Mathew ~~Lily Mathew~~

Dr. Betty Cheeko ~~Betty~~

Dr. Tolly Vaughn U ~~Tolly~~

Dr. Pratheep P. C. ~~Pratheep~~


Minutes

The meeting was held on 7-1-19 and took the following decisions.

An international seminar - Trends and Innovations in Arts, Science and Commerce to be held on 29th Jan.

Dr. Fenisha A. Thekeny, Post doctoral Researcher, Creighton University, and Dr. Meetha Asst Prof, KAU, will be resource persons.

- Teaching-learning strategies and innovations should be forwarded to IQAC by Departments.
- Alumni may be invited for extension talks, lectures, conducting competitions, public discussions.
- Research oriented talks should be conducted by all departments. Discussion sessions should be encouraged.
- Motivation for paper presentation to be ^{given} encouraged.
- Paper presentations ~~no~~ should be encouraged within classes itself to promote confidence.
- Spectrum 2019 - Powerpoint presentation for UG students to be held on 17-1-2019.
- Ignite - Discipline wise paper presentation for PG students will be held on 30 Jan & 6 Feb. Details are put on notice board.
- Mahatma Award Committee to decide on the recipient for the year award. Discuss in the college council.


 Dr. Julie P. Lopez

AGENDA

Congratulating student achievements & faculty achievements

- Website data entry;
- Mahatma Award Programme.
- Feedback evaluation

- Se Dr Megie Jose: ~~MS~~
- Se Dr Melere k Cheruvathal: ~~MS~~
- Dr Julie P. hazel ~~MS~~
- Dr Dolie Domenee ~~MS~~
- Dr Josephine Joseph ~~MS~~
- Dr Regi Raphael B
- Dr Lilly Mathew Inampuzha
- Dr T. Chetho ~~MS~~
- Ms Betsy Chacko ~~MS~~
- Ms Jenny James ~~MS~~
- Dr Dhanya k C ~~MS~~
- Ms Diane Mary George ~~MS~~
- Lt Anna D Alappett ~~MS~~
- Ms Jiji Francis E ~~MS~~
- Se Jolly Vaughan U
- Se Pratheek P. L ~~MS~~

ISAC met on 15-2-19 and discussed the following.

- Congratulate student achievers in special programmes on stage, and congratulate Faculty achievers in general staff meetings.
- Data in college website should be updated by 1st May.
- Mahithe Award recipient will be Smt Nalini Chendren, Educationist, Founder Hasi Sri Vidhya Nidhi School, Perampal, St Thomas College will be the guest on the day. Alumni and PTA Executive will be invited.
- Evaledid the student and parent-feedback on the institution.
- Encourage faculty and students to attend MAOCs.
- Faculty to attend FDPs by other agencies / organisations.

Julie
Dr Julie R Lezal

Agenda

- Evaluation of year activities 2018-19
- Reaccreditation of College - IV cycle by NAA
- E-content development by faculty & students
- Green Audit
- ~~Se Dr~~

Dr. Dr. Magie Jose

Dr. Dr. Meeko K. Cheavethu

Dr. Julie P. Leza

Dr. Delie Domance

Dr. Josepheni Joseph

Dr. Regi Raphael

Dr. Lilly Mathew

Dr. T. Aethe

Ms. Betsy Checko

Ms. Jenly James

Dr. Dheeya K.C.

Ms. Diane Mary George

Lt. Anu D. Meppett

Ms. Jiji Frances E.

Dr. Jolly Vaighere V

Dr. Prathe P.L.

Dr. Dr. Lilly J. Nedampale

(Educational Counsellor, Mgt Rep)

Ms. Leni Regi (student)

(PTA Rep)

- Smt Indira Caputoh (Alumnus) India
- Smt Praya Chockola (Entrepreneur) Raja
- Prof John Cyraic (Local Community) Munich

General Body meeting was held on 26-3-2019 and discussed on the following

- General Body discussed on the activities of the college during 2018-19.
- College should gear up its preparations for NAAC re-accreditation.
- Discussed on the performance of the college post accreditation (since 2015).
- Examined the incubation centres of the college and discussed on social entrepreneurship initiatives.
- MOA for 4th cycle of re-accreditation will be forwarded by November 2019.

Academic - Community oriented activities may be promoted for Vision 2021 as part of Platinum Jubilee Celebrations of the College.

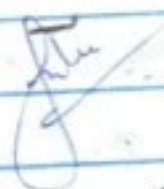
Collect feedback of parents for activities as part of Platinum Jubilee.

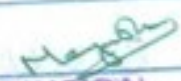
Green Audit, Energy Audit to be held in April - May. Agencies may be contacted with reference to these.

Academic lectures, motivation talks by faculty, student activities through Social Media.

Faculty and College should go for more projects, development initiatives with funding from various agencies.

Innovative certificate courses should be started.


Dr. Julie P. Lopez


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